

Potomac Westmoreland Shores Civic Corporation (PWSCC)

Pier/ Ramp/ Marina Policy and Regulations and Boat Slip Wait List Procedures

Pier/Ramp/Marina Policy and Regulations

In accordance with Articles II and VIII of the Potomac Westmoreland Shores Civic Corporation (PWSCC) By-Laws, the following rules shall apply to the Pier/Ramp/Marina facility:

- 1. Persons using the boat ramp and pier shall follow the directions of the Dock Master, at all times. The Dock Master reserves the right to move or board any boat/vessel moored in the PWSCC slips or secured thereto, for purpose of assessing and securing the safety of other member boats and PWSCC facilities, which may be compromised by a slip holder's use of such facilities.**
- 2. Vehicles, trailers and boats may not be parked in any way that will block access to the boat ramp, pier or private driveways. "No Parking" signs shall be observed. Vehicles and trailers unable to park at Boat Ramp may be parked on the PWSCC lot at the end of Avalon Drive. Vehicles and trailers shall not remain on the lot for longer than 5 consecutive days. Boats must be launched and retrieved in a manner that will not cause other boaters undue delay.**
- 3. Mooring or docking of a boat in the loading slip is not permitted. Temporary mooring of boats on catwalks adjacent to loading slip is restricted to a maximum of 30 minutes.**
- 4. A five mile per hour speed limit shall prevail for all boats within 50 feet of the pier. This is also a "No Wake Zone".**
- 5. Boat and vehicle owners shall be held responsible and liable for any damages caused by themselves, their guests, or their boat. Boat and vehicle owners will be held responsible for any damage to corporate property, i.e., dock and/or pier.**
- 6. No waste material may be discharged into the waters surrounding the boat ramp or the pier facility.**
- 7. Use of PWSCC boat ramp or pier facilities by any person, whether a member or guest, shall be entirely at his or her own risk. Children under the age of 16 must be under the direct supervision of an adult.**
- 8. Electricity on the pier may be used by boat owners for battery chargers, tool usage, and other**

emergencies. During the winter months, November 1st through March 31st a fee will be assessed for each boat that is plugged into electricity. Only a United States Coast Guard approved marine heater may be used in the engine compartment.

9. No dock boxes, windbreaks, covered slips, or physical modification of the pier facility is permitted.
10. Boat lifts are permitted. Installation or removal of boat lifts must have the approval of the Dock Master and the slip lessee must secure the proper permits. Slip renters will be responsible for all installation and removal expenses. Existing poles must remain in place for neighboring slips. The PWSCC poles, catwalks, facilities, etc. are prohibited to be any part of the lift system, which includes altering and/ or attachments of the lift, in any fashion. If a slip holder with a lift relinquishes their slip, the lift must be removed by the owner or transferred in writing to the subsequent slip holder. Members on the Waiting List will have 1st priority for the slip/lift. If the lift is removed, the slip must be restored completely as it was originally configured at time of acceptance. PWSCC does not want to be responsible for ownership and maintenance of lifts. An additional charge of \$25.00 per year will be assessed for slips with lifts.
11. Slip rental will be limited to boats 28 feet or less in length on the East side of the pier (Ramp side) and limited to 40 feet maximum length on the West side of the pier (Colonial Beach side), as long as, it does not impede passage of other boats and has prior Dock Master approval, based on safety and pier operational issues.
12. Water on the dock is for slip holders only. Members having a key may use the fish cleaning station. No boat washing or engine flushing is permitted in the parking lot or on the ramp. Please ensure the water hydrant is turned off after each use.
13. Boat slip lessees are not permitted to sub-let slips. Slip lessees may allow guests to use their slips for a maximum of 14 days per visit and 30 days per season. Slip lessee must provide for storage of guest boat trailer and vehicle off PWSCC property. Guests must have proper identification and provide the same insurance information as required of slip holders. Slip holder assumes full responsibility and liability for their guest as associated with the use of PWSCC facilities and all damages that may be done to others. The Dock Master has the responsibility and authority to evict any guest boat or trailer not complying with pier/ramp/marina rules and regulations.
14. Pier and Ramp key access is allowed for members in good standing after purchasing the access key. Duplication of keys is prohibited. Any member found to have duplicated a key or allowed access to

the pier or ramp to an unauthorized person will immediately forfeit both the members slip and / or ramp privileges including but, not limited to the eviction of the member from their slip. The member will not be entitled to any refund of fees paid.

15. In the event an additional key is needed, members MUST purchase a pre-numbered official key from the PWSCC. No member may duplicate a Pier and Ramp key.

16. For all boats, no "live-aboard" will be permitted or allowed, as associated with slip use.

Boat Slip/Wait-list Procedures

1. Application for slips may be made by any member in good standing and must be submitted annually on the approved application form, along with proof of insurance.
2. Only one boat slip and/or position on the waiting list shall be permitted per member family and /or residential address.
3. Notwithstanding the policy in paragraph 2 above, if there are open slips after May 15 each year, a member in good standing may request an additional slip for the remainder of the PWSCC Membership Year (until March 31 the following year). The price will not be prorated, however, the price may be reduced if the member does not want a second Key. The member does not carry the right to both slips into the new Membership Year as discussed in Paragraph 5. The member must choose which slip they want to retain into the new Membership Year.
4. The member is responsible for submitting to the PWSCC, any significant changes from their application information provided (contact information, boat description, insurance information, etc.).
5. Members in good standing who have rented a slip in one Membership Year, may maintain that slip in the following Membership Year, provided they submit a current PWSCC application, proper payment and insurance certificate prior to March 31 each year.
6. PWSCC will maintain a wait list for members desiring a slip or desiring a different slip, which will be posted at the pier.
7. Wait list applicants must be members of the PWSCC.
8. When a boat slip becomes available, the Dock Master will notify the next applicant on the wait list. The applicant shall have first-right-of-refusal of leasing that slip. Should the applicant not accept the offer of the slip, the applicant may waive that slip and elect to remain on the top of the wait-list for the next available slip. There will be a two week time period, after notification, for acceptance or refusal of the slip, before it is offered to the next applicant.
9. Failure to maintain PWSCC membership eligibility qualifications will result in forfeiture of slip assignment and/or removal from the wait list and any and all fees paid by applicant.